



Diesel Mechanic

Department: Maintenance
Classification: Full-Time
Non-Exempt
Wage Range: \$14.00 - \$26.00
Established Date: 01/02/1995
Revision Date: 08/18/2014
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JOB SUMMARY:

To perform the maintenance, servicing, repairing and rebuilding of a variety of gasoline and diesel powered equipment and fleet vehicles throughout the District. Responsible to the Equipment/Fleet Maintenance Manager for related job functions in cooperation with the Maintenance Project Director.

ESSENTIAL DUTIES:

1. Determines by regular inspections the repair and maintenance work necessary to prevent breakdowns and major overhauls in a variety of gasoline and diesel powered equipment and vehicles.
2. Recommending which equipment should be shut down for major service in conjunction with the Equipment/Fleet Maintenance Manager.
3. Follows trade practice and manufacturer's specifications when making repairs, replacement or mechanical alterations.
4. Required to make minor and some major repairs on a variety of gasoline and diesel powered equipment and vehicles in the field, most major repairs will be done in the mechanic shop.
5. Maintains, repairs, troubleshoots and overhauls complete engines, transmissions, hydraulic systems, air brake systems, etc. as well as other mechanical parts and equipment.
6. Responsible for replacing, fitting and installing parts as necessary. Must be able to disassemble and reassemble any and all equipment components, check and calibrate after installation is made and make all necessary changes and adjustments.
7. Must have ability to use electronic and mechanical diagnostic equipment, special devices, tools, and welding equipment as needed.
8. Required to log in all assigned shop orders, record hours of work and all supplies, materials, and parts on work in progress and work completed.
9. Responsible for accurately requisitioning supplies, materials and parts for assigned work and obtaining approval from the Equipment/Fleet Maintenance Manager before submitting request to the warehouse.
10. Perform DOT inspections and repairs to meet safety standards.
11. Part of the pumping crew during emergency situations.
12. Maintain a clean and safe work area, including shop area.
13. Responsible for compliance of safety rules and regulations.
14. Contributes to a team effort by accomplishing related results as needed.
15. Responsible for knowing and abiding by all department and District policies and procedures.
16. Attendance during scheduled shift.
17. Performs other duties as assigned.

QUALIFICATIONS:

One (1) year of trade school courses or equivalent training in maintenance, automotive mechanics, heavy equipment mechanics, hydraulic systems, and air brake systems; or three (3) years as a maintenance and heavy equipment mechanic with experience as mentioned above; bi-lingual is a plus.

Education/Experience substitution: A combination of education, training and experience may be applied.

Licenses/Certifications: Must have a valid CDL Class A driver's license, with no restrictions, and be insurable.



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QUALIFICATIONS (cont.):

Other: Must pass post-offer, pre-employment drug screen, medical exam and motor vehicle report in compliance with District insurance guidelines.

KNOWLEDGE/SKILLS/ABILITIES:

Must be proficient in the use of mechanics' hand tools and electronic testing equipment; must have knowledge and principle operation of general agricultural equipment; servicing of stated types of equipment; knowledge of traffic laws, ordinances and regulations involved in equipment operation; perform preventative maintenance on equipment; follow oral and written instructions; read gauges on equipment; operate a motor vehicle.

Must be skilled in coordinating hand and foot movements to properly operate controls on equipment to accomplish work; a self-motivated individual who is able to work with others in a team effort; must have the ability to communicate in English verbally and in writing; basic arithmetic; general office equipment and computer literacy a plus; ability to exercise independent judgment; maintain accurate records; demonstrate attention to detail; understand and follow broad or complex instructions; use logic and reasoning to identify alternative solutions, conclusions or approaches to problems when necessary; use initiative and independent judgment while recognizing when to refer matters to the attention of Management; maintain effective and cooperative working relationships with others.

PHYSICAL DEMANDS:

The employee must be able to move about the work environment; will be required to drive throughout the District; must have the ability to frequently move or re-position up to 50 pounds of materials or objects; and up to 100 pounds utilizing lifting devices or a buddy system. Essential duties are performed outdoors variable temperature conditions; work surface can be uneven, weather can be a condition of working environment.

This organization reserves the right to change job duties and a responsibility as need arises. This job description does not constitute a written or implied contract of employment.



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FREQUENCY:

NEVER = 0%
 RARELY = 10%
 OCCASIONALLY = 33%
 FREQUENTLY = 34-66%
 CONTINUOUSLY = 67+%

LIFTING:**WEIGHT**

1-10 lbs.
 11-20 lbs.
 21-50 lbs.
 51+ lbs.

FREQUENCY

Continuously
 Occasionally
 Occasionally
 Frequently

OBJECTS

Tools, parts and books
 Tires and rotors
 Tires, clutches and batteries
 Cylinder heads, transmissions, leaf springs and suspensions

CARRYING:**WEIGHT**

1-10 lbs.
 11-20 lbs.
 21-50 lbs.
 50+ lbs.

FREQUENCY

Continuously
 Frequently
 Frequently
 Frequently

OBJECTS

Tools, parts and books
 Motors, hydraulic, etc.
 Leaf springs, brake drums, parts and rollers
 Cylinder heads, transmissions, leaf springs and suspensions

Standing: Continuously
 Bending: Frequently
 Squatting: Rarely
 Kneeling: Frequently
 Crawling: Rarely
 Sitting: Rarely
 Climbing: Frequently
 Reaching: Continuously
 Grasping: Continuously
 Fine Manipulation: Continuously
 Lying Down: Occasionally

Applicant Declaration:

I have read the qualifications and requirements of the position of Diesel Mechanic. To the best of my knowledge, I can perform these duties with or without accommodation.

SIGNATURE: _____ **DATE:** _____