

Elephant Butte Irrigation District

REQUEST TO INSPECT PUBLIC RECORDS

DATE: _____

TO: Records Custodian

Elephant Butte Irrigation District
530 S. Melendres Street
Las Cruces, NM 88005
575-526-6671

FROM: _____

Name of Requester

Address

City, State and Zip Code

Telephone Number

I would like to inspect and/or copy the following documents: (must be specific)

If your agency does not maintain these public records, please let me know who does, and include the proper custodian's name and address.

I understand that charges may apply for EBID to provide copies or electronic data I have requested. I understand that I may be required to pay the fees charged in advance of receiving the documents requested.

Thank you for your prompt attention to this matter.

Signed: _____